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*"To enrich lives through effective and caring service"*

May 14, 2015

To: Audit Committee

From: Dave Chittenden  
Chief Deputy Director

Subject: **REVIEW OF BOARD POLICY NO. 3.045  
ENERGY AND ENVIRONMENTAL POLICY**

In collaboration with the Chief Executive Office and the Departments of Public Works and Regional Planning, ISD reviewed the Board Energy and Environmental Policy 3.045, and recommended the changes to extend and optimize the County's currently disparate sustainability efforts and reporting mechanisms and strengthen the County's ability to secure additional incremental funding for sustainability efforts.

ISD recommended replacing the previous Energy and Environmental Policy, which had a sunset date of December 20, 2014, to create a Countywide Environmental Sustainability Policy. The policy will convene a Los Angeles County Sustainability Council which will develop a Sustainability Program Framework that promotes and enhances environmental sustainability and will provide regular unified reports on sustainability goals, objectives, metrics and compliance with other sustainability Policies and this Policy.

This item was heard at the March 19, 2015 Audit committee meeting and the meeting minutes were continued at the April 16, 2015 meeting of the Audit Committee. In addition, Supervisor Solis introduced a motion to add Department of Parks and Recreation, Community Development Commission and Department of Public Health to the leadership committee and incorporate California's statutory definition of Environmental Justice where applicable. The attached draft policy was updated to include these changes.

If you have any question regarding this policy review or recommendations, please contact me at (323) 267-2103, via email at [dchittenden@isd.lacounty.gov](mailto:dchittenden@isd.lacounty.gov) or you may contact Aaron Klemm at (323) 482-0590, via email at [aklemm@isd.lacounty.gov](mailto:aklemm@isd.lacounty.gov).

DC:AK:sg

Attachment

c: Acting Executive Officer, Board of Supervisor  
Interim Chief Executive Office  
Department Public Works  
Department of Regional Planning  
County Counsel

Policy #:	Title:	Effective Date:
3.045	<u>Countywide Energy and Environmental Sustainability Policy</u>	12/19/2006

## PURPOSE

The Countywide Environmental Sustainability Policy (hereinafter, "Policy") provides direction and guidelines for the development of a County Sustainability Council (hereinafter "Council") and Los Angeles County Sustainability Program Framework (hereinafter "Framework") and enhancement of an energy conservation and

environmental program for County departments. The Council will develop the Framework, which will ensure that County services are provided, internal operations are conducted, and facilities are operated in a manner that: reduces consumption of energy sources; enhances **Environmental Justice** and quality of life for residents; and protects natural resources. The Council will establish program goals and objectives under the Framework. The Council will also provide regular updates on the development of program goals and objectives, monitor departmental adherence to the Framework and provide regular reports to the Board of Supervisors on the Council's efforts, achievement of program goals and objectives, and Countywide compliance with the Framework. Establishes the County Office of Sustainability (COS) to develop program goals and objectives and to monitor and provide periodic reports to the Board of Supervisors on the status of the County Energy and Environmental Program.

## REFERENCE

August 8, 2006, [Board Order 4, Amendment](#)

December 19, 2006, [Board Order 44](#)

March 17, 2009, [Board Motion](#)

May 12, 2009, [Board Motion](#)

May 25, 2010, [Board Motion](#)

July 3, 2012, [Board Motion \(See Section VI, Item 55A\)](#)

County General Plan, County Community Climate Action Plan (which is subsumed within the General Plan), and County Municipal Climate Action Plan, all of which are currently being finalized.

- [County General Plan](#)
- [County Community Climate Action Plan](#)

- County of Los Angeles Strategic Plan (See 2014 Update Goal 2, Strategic Initiative 5).



## POLICY

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### Preamble:

It is the policy of the Board of Supervisors that all County departments provide services, conduct internal operations, and operate facilities in a manner that reduces environmental impacts associated with the consumption of energy, water, and other natural resources; promotes the use of renewable energy sources; and enhances Environmental Justice and the quality of life for residents. ~~implement the County Energy and Environmental Programs for energy conservation and environmental stewardship. The County Energy and Environmental Policy consists of the following elements:~~

### Detailed Description:

- The Policy shall provide authority and direction for County departments to implement sustainability measures throughout the County.
- County departments shall convene to form the aforementioned Council.
  - A. The Council shall consist of a Leadership Committee, a Coordination Committee, and task-based, Cross-Departmental Work Groups:
    - The Leadership Committee shall consist of County Department Directors of Internal Services, Regional Planning, and Public Works, Parks and Recreation, Public Health and the Community Development Commission. The Leadership Committee shall report to the Chief Executive Office. The Leadership Committee provides leadership to the County Sustainability Council, including prioritizing sustainability initiatives, developing policy and programs, and monitoring overall progress. The Leadership Committee forms task-based Cross-Departmental Work Groups.
    - The Coordination Committee shall consist of Sustainability Officers (leads) of County Departments recommended by the Leadership Committee and shall report to the Leadership Committee. The Coordination Committee coordinates actions/projects and priorities, recommends County sustainability goals and targets, and recommends development of new policies and programs.
    - Cross-Departmental Work Groups shall consist of representatives of County Departments with recommendation by the Leadership Committee to conduct specific tasks as needed. Work Groups shall report to the Coordination Committee. Work Groups are tasked with specific actions and projects such as to conduct studies, evaluate existing practices and gaps, or make recommendations to the Coordination Committee for appropriate actions, timelines, and resource needs.



B. The Council shall develop the Framework that will:

- Create an inventory of existing and future County policies and initiatives related to sustainability. Create a dashboard using consistent performance metrics Countywide to monitor, track, and present progress and accomplishments toward targets established under the policies and initiatives.
- Develop and maintain environmental sustainability programs for County services and internal operations and develop consistent approaches to measuring progress and accomplishments within departments and Countywide. The County has implemented, and will continue to implement, a wide variety of environmental sustainability programs as part of policy, regulatory requirements, and legislation. The Council will organize, describe and update these collective efforts as part of the Framework.
- Facilitate inter-departmental collaboration on: coordinating Countywide sustainability programs and efforts; developing synergies between departmental programs; exchanging information; sharing technology; coordinating communications to the Board as well as to regional, statewide or other sustainability stakeholders; and leading efforts to acquire funding for promotion or implementation of Countywide and/or regional sustainability programs.
- Where appropriate, incorporate Environmental Justice into Sustainability programs and decision-making criteria. such as those used codified in State statute (CAL. GOV. CODE §65040.12) "For the purposes of this section, "environmental justice" means the fair treatment of people of all races, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies."
- Assess, evaluate and generate responses to: Board requests or motions on Countywide sustainability issues; local or regional sustainability policies or activities; State or Federal sustainability policy or legislation; Governor Executive Orders related to sustainability; and/or State ballot initiatives on sustainability issues.
- Establish a schedule for providing regular reports or other communications on development of programs goals and objectives, progress towards accomplishment of goals and objectives, the Council's efforts and Countywide (departmental) compliance within the Framework.

- Subsequently, publish an annual (or other regular interval) report describing the progress made to develop and track the key performance indicators of the programs.
  - Through selected representatives, represent the County in collaboration with other local, regional, statewide or other sustainability programs or efforts; at regulatory and legislative venues dealing with sustainability issues; and at other sustainability activities and events.
  - Determine if funding or revenue generation is necessary in conjunction with its activities.
- ~~Energy and Water Efficiency Program~~
  - ~~Environmental Stewardship Program~~
  - ~~Public Outreach and Education Program~~

## RESPONSIBLE DEPARTMENTS

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The Internal Services Department (ISD) shall ~~provide oversight for the Energy and Environmental Policy through its COS. ISD shall work with all Departments within the County to implement the Policy and programs. ISD shall coordinate implementation of the Board Policy with the Chief Executive Office, Department of Public Works, and Department of Regional Planning.~~ Department of Parks and Recreation, Department of Public Health and the Community Development Commission shall convene initial meetings under the Policy toward the development of the Council and Framework.;

~~ISD shall continue to advise and support the Chief Executive Office and Department of Public Works on the incorporation of sustainable, "green building" technologies into the County's Capital program.~~

## DATE ISSUED/SUNSET DATE

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**Issue Date: December 19, 2006**  
**Issue Date: February 17, 2011**  
**Issue Date: ??, 2015**

**Sunset Review Date: December 19, 2010**  
**Sunset Review Date: December 20, 2014**  
**Sunsets Review Date: ??, 2019**